

Help us build it



Help us keep it!

## Lochfield Park Housing Association

### AGENDA MANAGEMENT COMMITTEE MEETING MONDAY 27<sup>TH</sup> NOVEMBER 2023 – 6.30 PM

You are invited to attend a Management Committee Meeting to take place on **Monday 27th November 2023 at 6.30 pm** in the Association's office at 37 Drumlanrig Avenue.

The agenda is undernoted:

1. Apologies for absence
2. Declaration of interest
3. Matters for A.O.C.B.
4. Minutes of the Management Committee meeting 24<sup>th</sup> October 2023 – p1
5. Matters Arising
6. Property Management Report – October 2023 – p 7
7. Directors Report – p14
  - 7.1 Governance, Finance & Audit Issues
    - 7.1.1 Annual Assurance Statement 2023
    - 7.1.2 Quarterly Management Accounts to 30<sup>th</sup> September 2023 – p17
    - 7.1.3 Draft Budget 2024 / 25 - p 33
    - 7.1.4 Tenant Consultation Rent Increase 2024 / 25
    - 7.1.5 ARC Report 2023 (Annual Return of the Charter)
  - 7.2 Development Update
    - 7.2.1 Brucefield Park Empty Homes Project
    - 7.2.2 Phase 10 – Abbeycraig Road
    - 7.2.3 Phase 11 – Abbeygreen Street
    - 7.2.4 Phase 12 – Twinlaw Street

- 7.3 General Issues
  - 7.3.1 Cx Tenant Engagement
  - 7.3.2 Homemaster Computer System – Upgrade 2023
  - 7.3.3 Office Closure over the Festive Period
  - 7.3.4 Santa Visit 2023
  - 7.2.5 Christmas Newsletter 2023
  - 7.2.6 30<sup>th</sup> Anniversary Celebratory Gift
- 8. Bacs List – November 2023
- 9. Freedom of Information / Environmental Information
- 10. Notifiable Events
- 11. A.O.C.B.

I look forward to seeing you at the meeting

**IF YOU ARE UNABLE TO ATTEND IN PERSON  
ZOOM MEETING JOINING INSTRUCTIONS ARE:  
Meeting 202 244 1066  
Passcode: Lochfield**

**PLEASE ENSURE THAT YOU READ THE PAPERS BEFORE THE MEETING  
PLEASE SUBMIT YOUR APOLOGIES IN ADVANCE IF YOU CANNOT ATTEND**